

## ORANGE HUB THEATRES VENUE RENTAL FEES - WINTER 2025 PRICING

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Please note that staffing rates are not included in the rental rate.

- All rentals will include at minimum 1 Head Technician at all times, FOH Manager for performance times, ticketing and box office services and access to the greenroom, lobby and dressing rooms.
- Additional staffing may be required for large events, the Grindstone reserves the right to determine minimum staff requirements.
- Any further staffing costs will be quoted based on the needs of your event or can be requested (opt in).
- Any differences in actuality from the quoted amount will be charged on the final settlement.
- GST is not included in these prices and will be totalled on the invoice.

### City of Edmonton Hours of Operation in Orange Hub:

Monday: 7:00 - 11:30 PM

Tuesday: 7:00 - 11:30 PM

Wednesday: 7:00 - 11:30 PM

Thursday: 7:00 - 11:30 PM

Friday: 7:00 - 11:30 PM

Saturday: 8:00 - 9:30 PM

Sunday/Holidays: 8:00 - 7:30 PM

Please make note of these hours. Any bookings outside of these hours will incur a charge of \$35/hr for the City of Edmonton staff to keep the building open.

## MAINSTAGE THEATRE

(350 seats)

### Performance Rental Rate

- Based on an hourly rate of \$150 + labour costs (staff rates below)
- Includes: use of the theatre space, access to 2 dressing rooms, access to green room (has a mini fridge, microwave, and kettle), access to lobby, ticketing and box office services, and concession services for events with at least 50 attendees.
- A front of house manager is required to be staffed from 1 hour before doors open to the end of the event.
- \$3 facility fee per ticket will be deducted from the ticket settlement

### Non-Performance Rental Rate

For time in the theatre with no audience, including load in, rehearsal, tech time

- Based on an hourly rate of \$150 + \$35/hr for the house technician
- Includes: access to the venue and 1 technician
- Additional technicians/stage hands can be hired to support your event

*The Grindstone Theatre Society reserves the right to determine minimum staff requirements for all events. Any further staffing costs will be quoted based on the needs of your event or can be requested.*

### Rental Rates

Type	For Profit Rate	Non-Profit Rate	Time
Hourly Rate	\$150/hour	\$120/ hour	4 hour minimum
Hourly Rehearsal Rate	\$150/hour	\$120/ hour	3 hour minimum
Daily Rate (10 hours or more)	\$1550	\$1200	10 hours +

\*Please contact [bookings@grindstonetheatre.ca](mailto:bookings@grindstonetheatre.ca) for weekly rates\*

**Staff Rates:**

\*At least one technician must be staffed for the duration of the rental.\*

Type	For Profit Rate	Non-profit Rate	Time
House Technician	\$35/hour	\$32/hour	5 hour minimum
Light Technician	\$35/hour	\$32/hour	5 hour minimum
Audio Technician	\$35/hour	\$32/hour	5 hour minimum
Stage Hand/Tech	\$30/hour	\$28/hour	3 hour minimum
Front of House Supervisor	\$25/hour	\$22/hour	3 hour minimum
Ushers	\$20/hour	\$18/hour	3 hour minimum
Merch Staff	\$20/hour	\$18/hour	3 hour minimum

\* Non-profits may inquire about our volunteer usher program.\*

**Staffing Overtime Rates**

Overtime will be charged on all labour when exceeding 8 hours per day at a rate of x 1.5  
The City of Edmonton charges \$35/hour for all bookings outside their building hours.  
Overtime fee for all bookings is \$500 + additional staff charges.

Additional spaces within the facility (i.e. classroom, boardroom, dance studio) are available ([more information](#)) and can be booked on your behalf if requested. Please inquire if you are interested in additional spaces.

Gear Rental Rates vary, please contact Scott Peters for additional equipment.  
[TechDirector@grindstonetheatre.ca](mailto:TechDirector@grindstonetheatre.ca)

## Box Office Services

<p>Grindstone Theatre Society provides convenient and professional Box Office services for ticketed events held at the Orange Hub Theatres</p> <ul style="list-style-type: none"> <li>· All details relating to your ticket sales are handled by Grindstone Theatre Society.</li> <li>· Tickets are managed and sold by Grindstone Theatre Society either in person at our Box Office (open 1 hour before showtimes), or online through Showpass..</li> <li>· Ticketed events will be featured on the Calendar section of <a href="http://grindstonetheatre.ca">grindstonetheatre.ca</a></li> </ul>	<p><b>Fees paid by buyer:</b></p> <p>A compulsory Facility Fee is a surcharge that is charged by GRINDSTONE THEATRE SOCIETY on each ticket</p> <p><u>MAINSTAGE</u></p> <ul style="list-style-type: none"> <li>· \$3.00 - Facility Fee</li> </ul> <p><u>BLACK BOX</u></p> <ul style="list-style-type: none"> <li>· \$2.00 - Facility Fee</li> </ul> <p>Tickets are subject to online ticketing fees as dictated by the website provider.</p>	<p><b>Fees paid by presenter:</b></p> <ul style="list-style-type: none"> <li>· Set up fee for assigned seating: \$25.00</li> <li>· No set up fee for general admission.</li> <li>· Labour fees for FOH Supervisor and Ushers as detailed in the "Staffing Rates"</li> <li>· Complimentary tickets (up to a maximum of 100) \$0.15 (per ticket)</li> <li>· Grindstone Theatre Society provides a detailed event settlement outlining expenses and revenues.</li> </ul>
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## BLACK BOX THEATRE

(~90 seats)

### Performance Rental Rate

- Based on an hourly rate of \$85 + labour costs (staff rates below)
- Includes: use of the theatre space, access to a green room (has a mini fridge, microwave, and kettle), and ticketing and box office services.
- A front of house manager is required to be staffed from 1 hour before doors open to the end of the event.
- \$2 facility fee per ticket will be deducted from the ticket settlement

### Non-Performance Rental Rate

For time in the theatre with no audience, including load in, rehearsal, tech time

- Based on an hourly rate of \$35 + \$35/hr for the house technician (if needed)
- Includes: access to the black box and 1 technician (green room not included)
- Additional technicians/stage hands can be hired to support your event

*The Grindstone Theatre Society reserves the right to determine minimum staff requirements for all events. Any further staffing costs will be quoted based on the needs of your event or can be requested.*

### Rental Rates

Type	For Profit Rate	Non-Profit Rate	Time
Hourly Performance Rate	\$85/hour	\$65/ hour	4 hour minimum
Daily Performance Rate	\$850	\$650	10 hours +
Hourly Rehearsal Rate	\$35/hour		3 hour minimum
Daily Rehearsal Rate	\$350		10 hours +
Hourly Greenroom Rate	\$25/hour		3 hour minimum
Daily Greenroom Rate	\$250		10 hours +

\*Please contact [bookings@grindstonetheatre.ca](mailto:bookings@grindstonetheatre.ca) for weekly rates.\*

**Staff Rates:**

*\*At least one technician must be staffed for the duration of a performance rental.\**

Type	For Profit Rate	Non-profit Rate	Time
House Technician	\$35/hour	\$32/hour	5 hour minimum
Light Technician	\$35/hour	\$32/hour	5 hour minimum
Audio Technician	\$35/hour	\$32/hour	5 hour minimum
Stage Hand/Tech	\$30/hour	\$28/hour	3 hour minimum
Front of House Supervisor	\$25/hour	\$22/hour	3 hour minimum
Ushers	\$20/hour	\$18/hour	3 hour minimum
Merch Staff	\$20/hour	\$18/hour	3 hour minimum

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**Staffing Overtime Rates**

- **Overtime will be charged on all labour when exceeding 8 hours per day at a rate of x 1.5**
- **The City of Edmonton charges \$35/hour for all bookings outside their building hours.**
- **Overtime fee for all bookings is \$500 + additional staff charges.**

**Additional spaces within the facility (i.e. classroom, boardroom, dance studio) are available ([more information](#)) and can be booked on your behalf if requested. Please inquire if you are interested in additional spaces.**

**Gear Rental Rates vary, please contact Scott Peters for additional equipment.**

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